

Joint Workshop by ATU, AU, GSMA and ISOC on “Combating Spam” on 9th September, 2013 and International Mobile Roaming Workshop from 10th to 11th September 2013 in Nairobi, Kenya

INFORMATION FOR PARTICIPANTS

1. MEETING VENUE

The meeting will take place at the Hilton Hotel Nairobi.

2. HOTEL ACCOMMODATION

A separate list of hotels has been provided. Participants are responsible for meeting their accommodation costs. However, special rates have been negotiated by the organizing committee as provided in the list of hotels. Delegates are encouraged to make direct bookings at any of these listed hotels.

3. VISA

All travelers to Kenya must be in possession of a valid passport issued and recognised by their governments. Visas are issued at Kenyan Missions abroad and also at entry/exit points. The duration for the visitor's visa varies, with a maximum of three months. Here below are the various visa fees:

VISA FEES

- i. Transit Visa: US \$20
- ii. Referral Visa: US \$10
- iii. Ordinary/Single Journey Entry Visa: US \$50
- iv. Multiple Journey Visa (for all nationalities): US \$100

NB. All Visa Fees are Payable in US Dollars ONLY (for all nationalities)

For complete details of visa requirements, participants are advised to consult the web site of the Ministry of Immigration of the Republic of Kenya at: <http://www.immigration.go.ke/>. Enquiries can also be addressed to a Kenyan Embassy or Consulate in the countries of residence. If a visa is required, participants are requested to obtain this official document prior to travelling to Kenya.

4. AIR TRAVEL

The Jomo Kenyatta International Airport (JKIA) is the main airport in Nairobi. It is the largest and busiest airport in East and Central Africa. It serves as a transit hub for major airlines as well as the gateway for visitors to Africa's treasured game parks, cultural heritage, scenic landscapes and business opportunities. The airport also serves as a major cargo centre for both inbound and outbound goods. JKIA is situated in Nairobi, 20 minutes from the Central Business District. Most major hotels in Nairobi have their stations at the arrival terminal for facilitation of guests on arrival. Its connectivity to the rest of the world is also enhanced by the presence of the world's popular airlines.

5. TRAVEL AND TRANSPORT

Participants are responsible for making their travel arrangements. All travel information, including flight number, arrival and departure dates and times should be forwarded to the committee contact provided on the registration form. Transport will be provided to delegates:

- a) On arrival and departure from & to the Jomo Kenyatta International Airport.
- b) From the designated/recommended hotels to the meeting venue and back.

6. CLIMATE

Kenya enjoys a pleasant tropical climate and the average temperatures in September should be around 10°C - 24°C with light rainfall.

7. LOCAL TIME

GMT +3 hours

8. CURRENCY, BANKS AND CREDIT CARDS

The unit of currency is the Kenya Shilling (Ksh), divided into 100 cents. The indicative exchange rate, as of July 2012 is: 1USD = Ksh 84 1 EURO=106 1 Pound Sterling=132 ***Please note that these rates are subject to change***

- ☑ Major international credit cards are widely accepted for transactions.
- ☑ Banks are open from 0900hrs to 1600hrs Monday through Friday.
- ☑ Forex Bureaux located in different parts of the city are open from 9:00hrs to 16.00hrs Monday through Friday.

☐ Mobile money transfer (ebanking) is offered by the four telecommunications operators: Safaricom, Airtel, Orange and Essar (YU).

☐ We also have money transfer services from Western Union and Money Gram in most banks.

9. ELECTRICITY

The Electricity supply in Kenya is 240 Volts with frequency of 50 Hertz and the electricity plugs are 13 Amp, with the square pin used in most premises.

10. HEALTH INFORMATION FOR TRAVELERS TO KENYA

Before visiting Kenya, you may need to get the following vaccinations and medications for vaccine-preventable diseases and other diseases you might be at risk for at your destination Note: Your doctor or health-care provider will determine what you will need, depending on factors such as your health and immunization history, areas of the country you will be visiting, and planned activities.) To have the most benefit, see a health-care provider at least 4–6 weeks before your trip to allow time for your vaccines to take effect and to start taking medicine to prevent malaria, if you need it. Even if you have less than 4 weeks before you leave, you should still see a health-care provider for needed vaccines, anti-malaria drugs and other medications and information about how to protect yourself from illness and injury while traveling.

VISITORS ARE ADVISED TO HAVE YELLOW FEVER VACCINE.

HOST COUNTRY CONTACT:

Mrs. Alice Koech,
African Telecommunications Union
PO Box 35282 – 00200 NAIROBI
TEL: +254 722 203132
E: a.koech@atu-uat.org; sg@atu-uat.org
Website: www.atu-uat.org

OR

Sarah Gaffney

GSMA

Email: sgaffney@gsma.com